CIRCULAR

9th December 2024

Dear Parents,

SUBJECT : WINTER BREAK 2024-2025

Greetings and good wishes from The Westminster School, Dubai.

As we conclude the first Term for the Academic Year 2024-2025, we would like to remind you that :

1. **WINTER BREAK – 16th December 2024 to 3rd January 2025**
   12th December 2024 is the Parent Consultation Day i.e. Thursday and **13th December 2024 i.e. Friday is a working day in school for students and staff.** The school will re-open on Monday, 6th January 2025.

2. **SCHOOL OFFICE WORKING HOURS** : Please note that the school Administration will be working from **8.00 a.m. to 2.00 p.m. from Monday to Thursday and 8.00 a.m. to 12.00 p.m. on Friday during Winter Break**. Additionally, the school administration office will be **closed on 25th December 2024 and 1st January 2025**.

3. **FEE REMINDER** – I would like to thank all Parents who have been prompt in paying their children's school fees. May I request those who have not, to ensure that all fees are cleared up to date. The report cards will not be released without full payment and as we are approaching the end of Term, it raises concern of your child's continuation for the Second Term.

On behalf of our TWS Staff I would like to wish you and your family season's greetings and a prosperous New Year in 2025!

Best wishes,

CARL ROBERTS
EXECUTIVE PRINCIPAL/CEO