CIRCULAR

October 3, 2024

Dear Parents,

SUBJECT : ADMISSION FOR SIBLINGS FOR THE ACADEMIC YEAR 2025-2026

Greetings and good wishes from The Westminster School-Dubai!

We intend to begin the Online Registration for the Siblings (only brothers and sisters - no other relatives) of the students studying in the school for the Academic Year 2025-2026.

(A) Online Registration:

Start Date: **Monday, 7th October 2024: FS1 to Year 10 and Year 12**
End Date: **Friday, 15th November 2024: FS1 to Year 10 and Year 12**

(B) Online Enquiry: Parents who are applying for Admissions are required to register online on our school website.

Procedure:
Please click the link below to submit your online application.
https://www.gemsws-ghusais.com/Admissions/Enrol-Online

- Once you have successfully completed and submitted the online enquiry form, you will receive the application number (O-Number) for your reference.

- Please ensure all documents are uploaded for review, incomplete applications will not be considered.

- A student's application will pass through different stages facilitated by effective communication between parents and The Westminster School's Admission team. Please note that it will take some time to complete all stages.

- The online enquiry does not automatically guarantee school admission and if previous year's admissions are a guide, demand for places is expected to be extremely high. We have a fair admission policy to decide which students gain admission in the event of oversubscription. The Principal follows this policy and does not give favour for special cases.

(C) Admission for Foundation Stage 1 (FS 1):

Foundation Stage (FS 1)

- For admission to Foundation Stage 1, the child must be of must be **3 years old** as on **31st August 2025**.

Interview procedures:

Applicants of FS1 will normally undergo two stages:

1. First Stage: Group Activities
   The First Stage is a group activity where applicants will be assessed in the learning environment for their development of logical thinking, cognitive development (development of their senses), motor skills, creativity, and behavior of each applicant via activities.

2. Second Stage: Individual Interview

    - If the applicant meets the criteria for the first stage, then the applicant will be selected for the second stage.

    - In the Second Stage, both the parents and applicant will be interviewed. The school will select the applicant based on the following criteria:

    - Performance of interview of the applicant: language and cognitive abilities; social and communication skills; willingness to ask questions; care and concern about others. The candidate should be able to understand and respond to simple instructions.

    - Performance of interview of parents: support on school's vision and mission; appreciation of new ideas and innovation; adequate parental support for the child, and strong commitment to the TWS and homeschool cooperation.

    - Admission will be subject to whether the applicant is toilet trained and is able to follow simple instructions in English.

(D) Admission for Foundation Stage 2 (FS 2):

1. For admission to Foundation Stage 2, the child must be of **4 years old** as on **31st August 2025.**
2. As per the DSIB recommendations, it is mandatory that the child must be enrolled in a Nursery for at least 6 months to 1 year or completed FS 1 in a school. This is applicable to all children on the waiting list.
3. The child must be toilet trained.
4. Parents are requested to present any work done by the child while in Nursery/FS 1. This should be brought along at the time of the interview.

(E) Admission for Year 1: The child must be **5 years old** as on **31st August 2025**.

(F) Year/Grade Open/Closed for Online Registration:

Please find below a given table that illustrates the Year/Grade that are open /closed for Online Registration.

Year/Grade	Age Guideline – Cutoff Date August 31, 2025	Online registrations (Open/Closed)
FS1/Pre KG	3 years	Open
FS2/KG1	4 years	Open
Year 1/KG2	5 years	Open
Year 2/Grade 1	6 years	Open
Year 3/Grade 2	7 years	Open
Year 4/Grade 3	8 years	Open
Year 5/Grade 4	9 years	Open
Year 6/Grade 5	10 years	Open
Year 7/Grade 6	11 years	Open
Year 8/Grade 7	12 years	Open
Year 9/Grade 8	13 years	Open
Year 10/Grade 9	14 years	Open
Year 11/Grade 10	15 years	Closed
Year 12/Grade 11	16 years	Open
Year 13/Grade 12	17 years	Closed

GEMS EDUCATION
PO Box 27016, Dubai, United Arab Emirates
+971 (0)4 298 8333 +971 (0)4 298 8603
gemsws-ghusais.com
gemseducation.com
linkedin.com/company/gems-education
@GEMS_ME

(G) Other details:

1. Payment history of the siblings studying in the school will be considered and if there are any outstanding fees, registrations will not be accepted.

2. Kindly note that once the registrations are closed, no special requests for admission will be entertained.

3. Final Admission for Year 12 will commence once the IGCSE result is out in the month of August 2025 as admission to Year 12 is subjected to the student obtaining the required grades at IGCSE /GCSE

Please feel free to contact our Admission Team – registrar_tws@gemsedu.com

We wish all our prospective students the very best for the registration process.

Kind regards,

Carl Roberts
Executive Principal/CEO