

## UNIFORM POLICY

POLICY FOR	Uniform
PERSON RESPONSIBLE	Head of Pastoral
REVIEW DATE	May 2023
REVIEWED BY	Assistant Principals and Head of School
APPROVED DATE	5 <sup>th</sup> July, 2022
APPROVED BY	Executive Leadership Team
DATE OF NEXT REVIEW	June, 2023
RELATED POLICIES	Rewards and Sanctions Policy, Attendance & Punctuality Policy, Acceptable Use of Digital Device Policy, Social Media Policy, Online Learning Policy



Executive Principal / CEO .....



## **Introduction:**

The Westminster School, Dubai (TWS) believes in supporting every individual to achieve his or her dreams in a safe and positive environment. In order to enable teaching and learning to take place, we believe that responsible behaviour in all aspects of school life is necessary. We seek to create an inclusive, caring, learning environment promoting growth mindset among the students in the school by:

- Promoting and encouraging positive behaviour.
- Promoting self-esteem, self-discipline and positive relationships based on mutual respect.
- Encouraging consistency of response to both positive and negative behaviour.
- Promoting early intervention.
- Promoting respect for others and their rights and encouraging them to take responsibility for their own actions.

It is our school policy that all children wear school uniform when attending school, or when participating in a school organised event outside normal school hours. We provide a complete list of the items needed for school uniform in our list in policy.

## **Aims:**

Our policy on school uniform is based on the notion that school uniform:

- Promotes a sense of pride in the school.
- Engenders a sense of community and belonging towards the school.
- Is practical and smart.
- Identifies the children with the school.
- Prevents children from coming to school in fashion clothes that could be distracting in class.
- Makes children feel equal to their peers in terms of appearance.
- Is regarded as suitable wear to school and good value for money by most parents.
- Is designed with health and safety in mind.
- It encourages good self-discipline.
- Teaches children value of self-expression without depending on clothes or things being owned.

## **Equal Opportunities:**

All children have equal access to wearing school uniform regardless of their culture, race, religion, gender, and ability.

## **Reward and Sanctions:**

- Rewards are given at individual level, Year level and House Level.
- Positive behaviour of a student is acknowledged through emails, Phoenix Pulse, certificates and felicitation.
- 'Best House' at Year level and overall will receive special appreciation.
- Negative behaviour is rectified by taking appropriate action as per the policy.



## Dress Code:

- All students are expected to come smartly dressed to school wearing the prescribed uniform.
- The school tie and belt must be worn at all times.
- The Head of School / Executive Principal may decide on the change in uniform under extreme situations.
- Head Scarves (if worn) should be plain, with no lace or fringes. The colour of headscarf should be grey, black or white.
- The length of the skirts worn should be below the knee. The skirt length for sixth form girls to be full or full pants can be worn
- Tie - Should be of the correct length.
- The top shirt button must be fastened at all times.
- Students should not roll up the sleeves of their shirts or fold their pants to be above the ankles.
- Plain black socks to be worn with black shoes along with the school uniform. The socks must be visible and should be quarter length or crew length at least.
- As part of PE uniform, only white or white track shoes are allowed. Only plain white socks are allowed to be worn with white shoes. The socks must be visible and be quarter length or crew length. Trainer socks, ankle socks, transparent socks or slip on socks are not permitted.
- No slippers or sandals are to be worn within the school premises unless special permission has been granted by a teacher due to medical reasons which is supported with documentary evidence from a professional practitioner.
- Students should wear regular school uniform during Term Examinations.
- Modifications to the uniform is strictly not allowed.



Date: 09-02-2020

**Core Uniform KG1 - KG2**

**BOYS**  
 Short Sleeve Shirt, Long Sleeve Shirt, Shorts, Black Socks

**GIRLS**  
 Short Sleeve Dress, Black Tights/Leggings(2) & Socks(2)

**Core Uniform G1 - G6**

**BOYS**  
 SS shirt, LS shirt, TIES (NEW), Navy Striped Trousers, TIE (EXISTING)

**GIRLS**  
 SS shirt, LS shirt, TIES (NEW), Navy Striped Ankle Length Skirt, Navy Striped Knee Skirt, Navy Striped Trouser

**Core Uniform G7 - G13**

**BOYS**  
 SS shirt, LS shirt, TIES (NEW), Navy Striped Trousers, TIE (EXISTING) G7-11, G12-13

**GIRLS**  
 SS Blouse, LS Blouse, NECK SCARFS (NEW), Navy Striped Ankle Length Skirt, Navy Striped Knee Skirt, Navy Striped Trouser

**PE Uniform - Unisex KG1 - G13**

**SEAMLESS PE**  
 HOUSE COLOURS: RED, GREEN, BLUE, YELLOW  
 (Orange, Teal, Purple, White)

**DRY FIT FABRIC**  
 NAVY TRACK PANT

**Winterwear, Blazer & Labcoat UNISEX**

**NAVY PULLOVER, NAVY JACKET, UNISEX LAB COAT** (Note: G4 to G13)

**BOYS BLAZER, GIRLS BLAZER**

**Additional Items ALL GRADES**

**HEAD SCARF, BELT WITH LOGO, BLACK SOCKS (TIGHTS(2) & LEGGINGS(2))**

**HAIR RINGS & SCRUNCHIES** (KG1-KG2, G1-G13)

**SHOES**  
 Girls: Black Sneaker, Black Sneaker, Black Sneaker, Black Sneaker, Black Sneaker, Girls & Boys Sneaker, Girls & Boys Sneaker, Girls & Boys Sneaker

**REGULAR BAGS, NOTE BOOK BAG, GYM BAG**

**YEAR 1 - YEAR 6 (UNISEX)**



**Y1-Y3 ELASTIC TIE**  
**Y4-Y6 FULL TIE**

**YEAR 7 - YEAR 13 (BOYS)**



**FULL TIE**

**YEAR 7 - YEAR 13 (GIRLS)**



**NECK SCARF**

## SHOES - BOYS & GIRLS



### Hair for Girls:

- Hair that touches or is below the collar must be tied up or braided, this includes shoulder length hair. Official school hair-scrunchies / black scrunchies to be used.
- No colouring / tinting is permitted. Hair must be of natural colour. Hair should be neat and clean at all times.
- Fringe must be kept above the eyebrows or pinned up.

### Hair for Boys:

- Hair must be short and neat at all times.
- To be cut short and combed. No fancy haircuts will be permitted. No use of gel/tinting is permitted.
- There should not be a tail at the back. No man-buns allowed.
- Hair should not be shaved intentionally such that there are fanciful designs, e.g. one part should not be distinctively shorter than the other etc.
- Hair must be of natural color.
- If senior boys choose to have a beard, for religious reasons, then it should be trimmed and kept well.
- Moustaches or long sideburns without a beard are not allowed.

### Accessories for Girls:

- Only black hair clips, ribbons, hair bands or hair accessories are allowed.
- No bracelets, rings, necklaces, chains, brooches, anklets or wristbands are to be worn with the school uniform.
- Up to two plain ear studs in each ear may be worn at any one time.
- No make-up is allowed, unless permission is granted by the school for specific activity.



### Accessories for Boys:

- No bracelets, rings, necklaces, chains or wristbands are to be worn with the school uniform.
- Boys are not allowed to wear earrings or ear studs.

### All Students:

The following are **not allowed at all:**

- Tattoos
- Coloured or cosmetic contact lens
- Coloured, highlighted or tinted hair
- All students should refrain from wearing expensive ornaments or any other jewelry to school.

### Hygiene:

- Students must keep short, clean and unvarnished fingernails (no nail paint).
- Students should always come to school in clean uniform.
- Students should take pride in their uniform and appearance as it provides an identity.
- Students should take pride in looking and smelling fresh through the day.
- Students should keep the school grounds and classrooms clean at all times.
- Students are to keep the toilets clean.

### Role of The School:

Non-compliance with the school uniform policy should be addressed immediately and by any member of staff in the following way. In the first instance the class teacher or alternatively the school office will talk to the child regarding the explanation for non-compliance and any possible remedial action that might be required. At this stage a letter/email will be sent home to parents/carers outlining what clothing item falls outside the policy. Where there is continued failure to comply with the policy or a refusal to comply with the policy, the matter will be escalated to the next level and parents or carers will be invited in to school to meet with a member of the Leadership Team to resolve the problem.

### **The Role of Parents:**

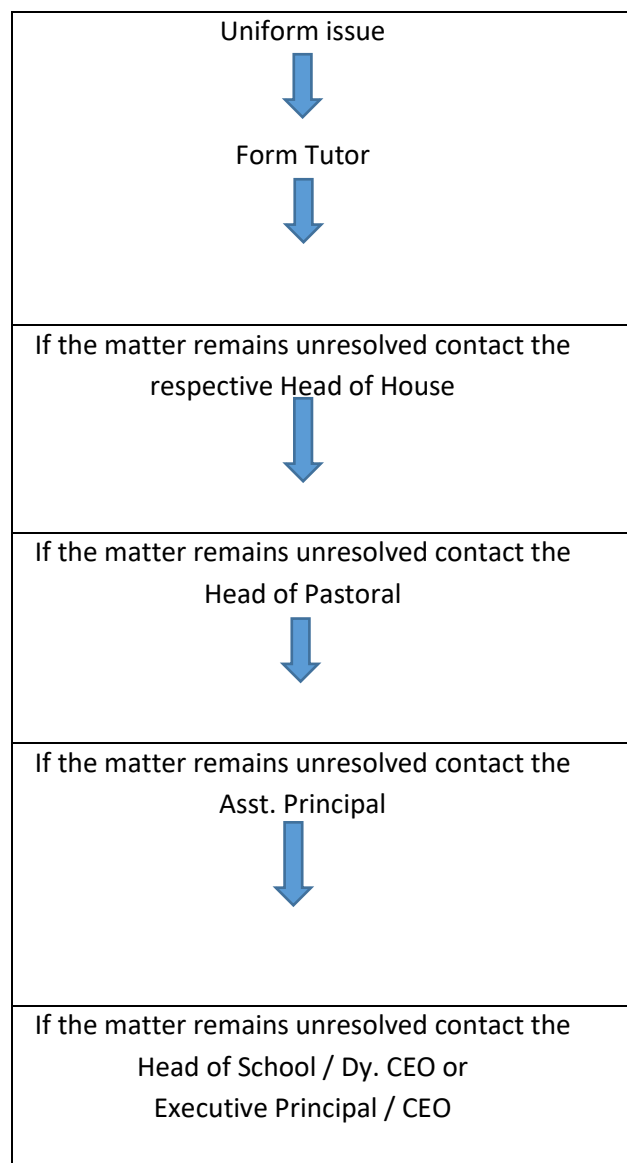
We expect parents and carers to support the school uniform policy. Children should come to school in proper uniform every day unless there are special circumstances such as dressing-up or charity fundraising days or events organized by school for which the parents will be informed well in advance.

Uniform should be kept clean and in good repair. Please label all children's clothing so that if lost, it can be found easily and returned to its owner. Unlabeled, unclaimed uniform may be considered the property of the school and donated, sold or otherwise disposed of.

**Note: No students are allowed to wear special attire on birthday or other events without prior permission from school personnel.**

### **Parent Communication:**

Please follow the steps below to ensure we maintain consistency and equality throughout our school.



**Levels of Disciplinary Action In School:**

- Verbal Warning
- Negative house point
- Communication with parent (email/ phone call)
- Community work (in school)
- Meeting with parent
- Warning letter

**Discipline Actions May Be Taken By Any Of The Parties Below:**

- Form/Subject teacher
- Head of House
- Head of Pastoral
- Asst. Principal
- Head of School/Deputy CEO
- Executive Principal/ CEO
- Outside Agencies

**UNIFORM POLICY AGREEMENT:**

Student name \_\_\_\_\_ Year \_\_\_\_\_ Section \_\_\_\_\_

As a student at **TWS** I acknowledge that I have read and agree with the Uniform Policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I acknowledge that my son/daughter and I have read through and agree with the Behaviour Policy and will instruct my child regarding the importance of following all the guideline included in this policy.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

